State of Alaska
Class "C" Underground Storage Tank Operator Training
Recommended In-house Training Certification Checklist

The purpose of this form is to document that employees designated as Class C operators have completed training required by Alaska Administrative Code (AAC) 18 AAC 78.008 (e), (h) and (k). Class C operators are responsible for the initial response to alarms or other indications of emergencies at a facility. Class C operators shall complete the following questions:

Is this Initial Class "C" training or annual refresher training?
- ❑ Initial Training
- ❑ Annual Refresher Training

1) Have you received training identifying the telephone number to call the fire department for this facility and is this number posted in a clearly visible location? ❑ Yes ❑ No

2) Have you received training identifying the list of company people who should be notified in an emergency and is this list posted in a clearly visible location? ❑ Yes ❑ No

3) Have you received training identifying the actions to take concerning the Emergency Shut off Switch? ❑ Yes ❑ No

4) Have you received training identifying how to respond to various alarm messages that may appear on the display of the tank monitoring system? ❑ Yes ❑ No

> **#4 NOTE:** If you do not know how to read the display or what messages to expect if there is a problem with the storage system, look in the tank monitoring manual to find this information or call a qualified petroleum system contractor and have them explain this information to you.

5) Have you received training identifying how to locate and properly recognize the following items: dispenser, hose, nozzle, and breakaway coupling? ❑ Yes ❑ No

> **#5 NOTE:** The emergency stop switch shuts off power to all the dispensers and fuel pumps. The emergency stop switch is different from the "Stop" or "All Stop" button on the point-of-sale (POS) console. The emergency stop switch is required by national fire codes. Contact a qualified petroleum storage system service contractor if you cannot locate the emergency stop switch.

Class C operator printed name: _____

Class C operator signature: _____ Date: _____

Class A or B operator providing the Class C training: _____

Class A or B Operator signature: _____ Date: _____

ADEC Facility ID, name and address of the facility(ies) where training is applicable:

All Class C operators shall complete a State of Alaska Department of Environmental Conservation approved Class C Operator training program before assuming responsibilities as a Class C operator or no later than December 31, 2012 if already acting in the capacity of a Class C operator. Owners shall maintain this form for a minimum of three (3) years and make it available to any person identified in 18 AAC 78.100(a)(1) upon request. No passing score is necessary; however, completing on-site training and this form does meet the Class C operator training requirements outlined in AAC 18 AAC 78.008.

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